

**REGULAR AGENDA MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
April 10, 2017**

(PAH) Call Meeting to Order

Time: 7:01pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)		x
FITZGERALD (LF)	x	
PEDERSEN (JP)		x
CHUNG (JC)	x	

Also present:

**Ms. Ann H. Bistrutz, Borough Clerk (ALB)
Mr. Kunjesh Trivedi, Borough CFO/ CTC (KJT)
Mr. Gary Higgins, Municipal Auditor (GH)**

(PAH) Suspend the Regular Order of Business

**Motion GE
Second AN
Vote AIF**

(JC) Second Reading by Title-Ordinance #709

**Motion JC
Second AN**

**Addendum A
ORDINANCE #709
CALENDAR YEAR 2017 ORDINANCE TO EXCEED
THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A-4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget

to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Harrington Park in the County of Bergen finds its advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5% increase in the budget of said year, amounting to \$147,428 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Harrington Park, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Harrington Park shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$147,428, and that the CY 2017 municipal budget for the Borough of Harrington Park be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

(PAH) Motion to Open to Public for discussion of Ordinance #709 GE

Second AN

Roll Call Vote AIF

(PAH) Motion to Close to Public GE

Second LF

Roll Call Vote AIF

No further comments from Council

Roll Call Vote-Ordinance #709-AIF

Addendum B
RESOLUTION 2017-68

Self Examination of Budget Resolution

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Harrington Park has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2017 budget year.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Harrington Park that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget.
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated;
 - b. Items of appropriations are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

GH explained that the budget meets State requirements and he recommends that Council act positively on this resolution.

Motion JC

Second AN

Roll Call Vote AIF

(JC) Waiver of Reading in Full the 2017 Budget

Addendum C

Resolution 2017-69

Waiver of Reading in Full of the 2017 Budget

WHEREAS, N.J.S. 40A:4-8 permits that the Budget as advertised may be read by its title providing that at least one week prior to the date of the hearing a complete copy of the approved budget shall

a) be posted in a public place where public notices are customarily posted and at the free public library, and

b) is made available to each person requesting the same during said week and during the public hearing, and

WHEREAS, the Borough of Harrington Park has complied with the aforesaid requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body, the reading in full of the 2017 Budget be dispensed with.

Motion JC

Second LF

Discussion None

Roll Call Vote AIF

(JC) Budget Hearing 2017

(PAH) Meeting Open for Public Discussion on Budget 2017

Motion GE

Second AN

Vote AIF

No public for discussion

(PAH) Meeting Closed for Public Discussion on Budget 2017

Motion GE

Second AN

Vote AIF

(PAH) Thanked Mr. Trivedi for his work in preparing this year's budget. His monitoring of municipal expenditures is appreciated. Mr. Higgins was thanked for his guidance and direction. The Borough has been served outstandingly under his tenure. The Finance Committee was thanked (JP, JC, LF) as the key

representation of the governing body during this process. Over all, a very lean, well prepared document has been put together for the Council to approve, on behalf of the residents of the Borough.

(JC) Adoption of the 2017 Municipal Budget

Addendum D

RESOLUTION 2017-70

Be It Resolved by the Governing Body of the Borough of Harrington Park, County of Bergen that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$4,797,758 (Item 2 below) for municipal purposes, and
- (b) \$_____ (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$_____ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$89,617 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$331,729 (Item 5 below) for Minimum Library Tax

Including the additional information as per the cover of the submitted budget prepared by Borough CFO in conjunction with Lerch,Vinci, Higgins Certified Municipal Auditors.

Motion JC

Second GE

Discussion GE inquired why the amounts on lines B and C are blank. GH explained that these lines do not apply to the Borough of Harrington Park.

Roll Call Vote AIF

(PAH) Request to Return to the Regular Order of Business

Motion AN

Second GE

Vote AIF

PAH thanked Councilwoman Fitzgerald for changing her schedule to attend tonight's budget meeting. LF left meeting at 7:09pm

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval Items (E-H)

Borough Hall and Municipal Parking Lot Use-Historical Society & Garden Club E

Junior Woman's Club Concert May 29, 2017 F
Social Affairs Permit-Junior Woman's Club G
Raffle License RA #253 -Our Lady of Victories Catholic Church H

Motion AN

Second GE

Roll Call AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

Speeding Concerns on Brook Street

GE was requested to speak to the Chief about speeding concerns on Brook Street. Also to follow up with the repairs on the electronic sign this could be stationed along the road to record how fast cars are traveling in the area. A speed bump was requested, but historically these are never well received.

JC was thanked for attending a meeting held by St. Andrews Church to address community involvement and services that can be shared, provided, and improved through the involvement of many of the Borough's volunteer and religious organizations.

JC also will be attending the Community Development meeting on April 11 due to a conflict with a Planning Board meeting.

Orange and Rockland held a preconstruction meeting to plan out their vegetation management, pole and service replacement along Harriot Avenue and Schraalenburgh Road.

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

(GE) Police, Municipal Court, Personnel

(DW) DPW, Building & Grounds, Sanitation/Recycling

(LF) Board of Health, Environmental Commission

(JP) Finance, Admin. & Exec., Grants

(JC) Recreation Commission, Liaison to Board of Education, Public Information

Water has been turned on at Highland Field-Juniors and Speed Soccer will be able to use the facilities through the coordination of Mark Kiernan with Suez Water.

Mr. Dineen sent correspondence to Titans Baseball to request payment for past use of playing fields.

Recreation is considering consolidation of our sports programs with other towns due to the lack of enrollment and volunteers. Several other towns are considering the same.

Recreation is requesting that the roof be repaired on Dugout #4 and possible consideration for a pavilion at Highland Field through an Open Space Grant.

Highland Field has been built to the maximum so the permits are pricey due to

DEP issues that need to be addressed.-KJT asked to be in all emails with Neglia Engineering.

Sports Boosters is no longer providing a website for sports registration-currently the Commission is working with a volunteer to keep it working while they decide what to do.

Town Day donation letters have been mailed.

Fishing Derby-June 18, 2017 Pondside Park

Ragamuffin Parade-October 28, 2017 –rain location School-APR

Memorial Day concert at Highland Field sponsored by the Junior's is May 29, 2017 with a rain date for June 3, 2017.

(ALB) Borough Clerk/Administrator

Orange and Rockland Electric Upgrade work-PAH discussed previously
Correspondence to County from Neglia re: School Zones-Borough is waiting for a response so the Police can expand the school zone and decrease the speed for vehicles in a longer area.

Pet Census-Starting May 2017

Planner Phillips Preiss Grygiel LLC to be appointed as Borough Planner-
Resolution will be on the agenda next week.

Old Business

New Business

(GE) Summary of Deer Over-population Meeting.
Will discuss at the next meeting

(JC) Meeting with St. Andrews covered topics of discussion to raise awareness of our changing community, explore venues of communication that include the Borough website, emails and Facebook for endorsed organizations. Also an inquiry for an addition to the Library for a community room.

JC request that GE reach out to the Chief to use Nixel more often for the road closures due to utility construction.

Meeting Open to Public

Motion GE

Second AN

Vote AIF

No public present

Meeting Closed to Public

Motion AN

Second GE

Vote AIF

(PAH) Motion for Closed Session GE Time: 7:38pm
Second AN
Vote AIF

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

Potential Litigation-Police
Potential Litigation-Fire Department

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session 8:03pm

Adjournment-Time: 8:03pm
Motion: GE
Second: AN
AIF

Addendum E
RESOLUTION 2017-71

Therefore Be It Resolved that the Mayor and Council of the Borough of Harrington Park approve the request of the Harrington Park Historic Society to hold History Day at Borough Hall (8am-2pm with set up on April 28, 2017 from 7pm) on April 29, 2017 in conjunction with the Garden Club Plant sale in the Municipal Parking lot from 9am to Noon, April 29, 2017.

Addendum F
RESOLUTION 2017-72

BE IT RESOLVED that Lower Highland Field is approved for usage by the Junior Woman's Club of Harrington Park for a fund raising concert to be held on Monday, May 29, 2017 with a Rain Date of Saturday, June 3, 2017 in accordance to the rules and regulations of the joint insurance fund, and subject to any fees and escrows necessary to cover overtime expenses of borough employees subject to the approval of the Recreation Commission and any applicable fees.

Addendum G
RESOLUTION 2017-73
Social Affairs Permit Junior Woman's Club

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that it has no objection to granting permission for the Junior Woman's Club of Harrington Park to apply for a Social Permit for a Family Concert at Highland (Lower) Field in Harrington Park on May 29, 2017 from 12pm--4 pm (Rain Date June 3, 2017) to serve wine and malt beverages only.

BE IT FURTHER RESOLVED that the Chief of Police has no objections to the filing of said application, and the Borough Clerk has certified that not more than 25 Social Permits have been authorized for these premises during this calendar year.

BE IT FURTHER RESOLVED that the Co-Presidents of the Junior Woman's Club shall file said application with the Department of Law & Safety, Division of Alcoholic Beverage Control, Trenton, with the appropriate fees.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Junior Woman's Club of Harrington Park, PO Box 1, shall forward a copy of their certificate of insurance and approval from the ABC for the concert event to the Borough Clerk.

Addendum H

RESOLUTION 2017-74

Raffle License RA #253 -Our Lady of Victories Catholic Church

Raffle Approval

RA # 253 Off Premise 50/50 Raffle

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Off Premise 50/50 Raffle Application RA # 253 for Our Lady of Victories Catholic Church, to be held on June 18, 2017 at 1pm 150 Harriot Avenue, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

